

Local Nonprofit Job Opening - Executive Director

The Ukiah Senior Center is a local nonprofit serving the Greater Ukiah Community for the past 52 years. The mission of the Center is *“to enhance and improve the quality of life for all Ukiah Seniors, their families and their caregivers, and to enable seniors to remain as independent as possible for as long as possible.”* The Executive Director of Ukiah Senior Center is a full-time salaried position with medical, dental, and vision plan benefits as well as vacation and sick leave.

Current salary range: \$66,560-\$82,560 DOE

The Executive Director and the Board of Directors collaborate toward the Center’s mission to serve local seniors and disabled adults through various ongoing programs, services and activities addressing their needs in the Greater Ukiah Community. The Executive Director represents the Center in the community and partners with other non-profits, local businesses, and government agencies to strengthen USC’s programs and expand USC’s community involvement.

The Executive Director manages 6 full-time and 16 part-time staff along with 160 volunteers overseeing multiple programs with an annual budget of \$900K. Management experience of 5 years or more with a non-profit organization, knowledge of grant writing, fundraising, recruiting volunteers and the ability to work with people of all ages necessary.

The job description and applications are available at 499 Leslie Street, Ukiah CA 95482 or on the Senior Center website:

www.ukiahseniorcenter.org See “Employment” under the “About Us” tab.

Call (707) 462-4343 ext. 7002 for more information.